

To expedite processing of your claim, please answer all questions.

<b>D</b> <b>E</b> <b>N</b> <b>T</b> <b>I</b> <b>S</b> <b>T</b>	Name	Member number:
	Address	
	City, Province	
	Postal code	
	Telephone	

Last name of patient	First name(s)
_____	
Date of birth	YYYY-MM-DD
_____	
Relationship to the member	<input type="checkbox"/> Spouse <input type="checkbox"/> Daughter <input type="checkbox"/> Son

Date of treatment			Tooth No.	Procedure code	Tooth surface	Laboratory expenses	Dentist's fees	Total charge
Year	Month	Day						

**IMPORTANT:** If the claim is for dental care subsequent to an accident, a crown, veneer application, inlay or denture, please see the reverse side. If the treatment requires more than one session, the date of treatment must be the date on which the treatment terminates or the insertion date.

This section is reserved for the dentist's diagnosis.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**THIS IS AN ACCURATE STATEMENT OF SERVICES PERFORMED AND FEES CHARGED.**

Signature of dentist \_\_\_\_\_

Date \_\_\_\_\_

Total fee claimed: → \_\_\_\_\_

**TO BE COMPLETED BY THE MEMBER**

Policy or group or contract no.		Certificate no.		IF GROUP IS SELF-ADMINISTERED, the administrator must complete this section before the member fills out the form			
Member's Last Name and First Name			Sex <input type="checkbox"/> M <input type="checkbox"/> F			Date of birth YYYY-MM-DD	
Number, Street, Apartment		City, Province				Postal Code	
Name of group or policyholder or employer							
Complete only if you are claiming expenses incurred for your dependent children aged 18 or 21 or older (depending on the policy). Remember to include the information for the period in which the expenses were incurred for your child.							
Full-time Student		From		To			
<input type="checkbox"/> Yes <input type="checkbox"/> No		YYYY-MM-DD		YYYY-MM-DD			
Name of Educational Institution Attended _____							
<b>In your spouse insured under another insurance contract that provides benefits for dental care?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No							
If yes, is the coverage:		EFFECTIVE DATE		Full name of spouse:			
<input type="checkbox"/> individual		YYYY-MM-DD		_____			
<input type="checkbox"/> family		TERMINATION DATE		Date of birth			
		YYYY-MM-DD		YYYY-MM-DD			
Name of insurer		Policy no.		Certificate no.			
_____		_____		_____			

<b>In force</b>	Individual	YYYY-MM-DD
	Family	YYYY-MM-DD
	Other, specify	YYYY-MM-DD
<b>Terminated</b>	YYYY-MM-DD	

**Administrator's signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**DIRECT DEPOSIT - This section need only be completed if this is your initial request for direct deposit or to make a change to your existing account information. Include specimen cheque marked "VOID" for first requests or changes only.**

Name and address of the financial institution	Transit number	Account number
_____	_____	_____

**HEALTH SPENDING ACCOUNT - Complete this section if you have this coverage.**

Should the portion of expenses not covered under your contract be applied against your health spending account?     Yes     No

If you or your dependent children are covered under your spouse's insurance plan, would you like the portion of expenses not paid under the basic plan to be automatically processed through the health spending account instead of submitting them for coordination to your spouse's insurer?     Yes     No

**I hereby assign benefits payable from this claim to the above named dentist and authorize payment directly to him. I authorize my dentist to disclose all the information appearing on this form to my insurance company or to one of its agents.**

Signature of member \_\_\_\_\_ Date \_\_\_\_\_

**I understand that I am responsible for the total cost of the treatment. I authorize my dentist to disclose all the information appearing on this form to my insurance company or to one of its agents.**

Signature of member \_\_\_\_\_ Date \_\_\_\_\_

**DENTAL CARE SUBSEQUENT TO AN ACCIDENT**

**TO BE COMPLETED BY THE MEMBER**

Date of the accident:  Location of the accident: \_\_\_\_\_  
How did the accident occur?

\_\_\_\_\_

If the claim is the result of a work injury or a motor vehicle accident please note that the claim must first be submitted to your provincial automobile insurance (if applicable in your province) or occupational health and safety plan before being forwarded to your insurer.

**TO BE COMPLETED BY THE DENTIST**

**Preoperative X-rays are required for the study of dental care made necessary as the result of an accident. They will be returned to the attending dentist as soon as possible.**

Is it an accidental injury to a healthy and natural tooth?  Yes  No

Diagnosis and clinical description prior to the accident: \_\_\_\_\_

\_\_\_\_\_

**CLAIM FOR A DENTURE, VENEER APPLICATION, CROWN OR INLAY**

Please include a copy of the bill from the commercial lab with your claim. Also, except for denture, please send us the appropriate X-rays taken prior to the treatment and X-rays showing the left and right sides for fixed bridge.